

# Christine's Studio of Dance

276 Richwood Road, Monroeville, NJ 08343  
(856) 358-2544

[CSODBree@gmail.com](mailto:CSODBree@gmail.com)

Fall Classes start: Tuesday, Sept 6th, 2022

revised: June 22, 2022

## 2022-2023 Handbook

### CONTACTING THE STUDIO

You may reach us at (856) 358-2544 by phone or text. Please feel free to e-mail us at [CSODBree@gmail.com](mailto:CSODBree@gmail.com)

### PRICES

**Tuition includes all spring costumes– (any fall or special performance costume & spring finale costume is not with alterations.**

#### PRE-SCHOOL CLASS PRICES:

45-minute class \$63 month (includes costumes for 2 spring dances)

#### COMBINATION CLASS PRICES:

1 hour of tap & ballet \$63 month (includes costumes for 2 spring dances)

+ 1 additional class (jazz, hip hop, lyrical or acro) \$103 month (includes costumes for 3 spring dances)

+ 2 additional classes (jazz, hip hop, lyrical or acro) \$138 month (includes costumes for 4 spring dances)

+ 3 additional classes (jazz, hip hop, lyrical or acro) \$168 month (includes costumes for 5 spring dances)

+ 4 additional classes (jazz, hip hop, lyrical & acro) \$198 month (includes costumes for 6 dances)

#### A LA CARTE CLASS PRICES:

One class \$63.00 (includes costumes for 1 spring dances)

Two classes \$103.00 (includes costumes for 2 spring dances)

Three classes \$138.00 (includes costumes for 3 spring dances)

Four classes \$168.00 (includes costumes for 4 spring dances)

Five classes \$198.00 (includes costumes for 5 spring dances)

Six classes \$228.00 (includes costumes for 6 spring dances)

Seven classes \$258.00 (includes costumes for 7 spring dances)

FAMILY DISCOUNT AVAILABLE

### SHOE REQUIREMENTS

#### PRE-SCHOOL CLASS:

Black leather, split sole ballet slippers, no drawstring & black buckle tap shoes – New and used available for purchase.

#### ALL CLASSES:

**TAP – Combo and Levels 1-3:** Black buckle tap shoes.

**TAP- Levels 4-6** will be converting to tie tap shoes! Must be purchased by recital time. Discounted during open house.

**BALLET: Revolution Brand** Classic Pink Ballet Slippers.

JAZZ: Slip-on Black Jazz Shoes – no ties.

HIP HOP: Black split sole dance sneakers.

LYRICAL: Converting to half soles. Available to try on and order at open house

MODERN: bare feet or Modern socks.

ACRO: bare feet

(all shoes are discounted at OPEN HOUSE)

\*Not all shoes are accepted for trade ins. They must meet the requirements of our studios shoes and be in good used condition. Broken or worn shoes will not be accepted but may be donated to our Costume Charity. New and used available for purchase at the studio. Please ask the desk for the most current pricing.

### ABSENT CLASSES/MAKE UP LESSONS

NO tuition adjustment will be made for classes missed. Please contact us to schedule a make up lesson with another class. You may NOT walk-in for make-up classes, you MUST schedule them in advance.

## COVID-19 & MASKS

On May 28<sup>th</sup>, 2021, the mask mandate was lifted. CSOD will NOT require mask for dancers, teachers, or parents in the lobby. We DO ask however, that if your child is sick to PLEASE KEEP THEM HOME! We are more than able to schedule make up classes now that restrictions have lifted and will be operating all areas of the CSOD building at 100% capacity. Please be mindful when sending your child to the studio of you have been sick or have been around someone who has been sick. If you would like your child to continue to wear a mask, they are more than welcome to!

## PICTURE DAY

Photos will be taken April 22, 2023 at our studio by Jamie A. Austin Photography. A signup sheet will be on the bulletin board in the spring.

## SCHOOL CLOSING

You will get notified either by text, email or phone if we must cancel class. Please keep the studio up to date on any contact changes.

## ANNUAL REGISTRATION FEE

Annual registration fee for each student is \$55.00. The registration fee is non-refundable. Students who join late will be charged a registration fee based on costume payments needed by that time. Registration fee hold the students spot in the class and covers the cost of digital downloads of photography and videography of our performances.

## STUDENT PLACEMENT

While the schedule that is set in the beginning of the school year is expected to stay in effect until May, there are circumstances based on enrollment or ability that would deem it necessary to merge classes. It is not unusual to move individual students based on ability. If a student is struggling or excelling, we want to put them in the class that would serve them best.

## TUITION & LATE FEE POLICY

Statements will be emailed on the first of the month and tuition is due by the 1<sup>st</sup> of each month. If you sign up for autopay, your credit or debit card will be charged on the first of the months. Costume cost for the spring recital has been broken down into 9 payments and is included as part of the monthly tuition. Therefore, tuition remains constant no matter how many weeks in a month. Tuition is broken down into 9 equal payments for the entire year. Studio closings due to illness, inclement weather, power failure, and all other unforeseen incidents do not entitle the student to a refund or rescheduled classes. However, a student may schedule a make-up lesson. If there is a balance on your account before a performance, you will receive a notice informing you that your child will not perform in the recital. Returned checks will automatically be sent to ReSubmitIt where you will be charged the state regulated fee. We accept Visa, Mastercard & Discover that can be paid through your parent portal. All in person payments can be made in cash or check form at the desk in the studio lobby or paid on the parent portal by credit or debit. **PLEASE NOTE – Your account will be charged a \$10 late fee and your child will sit out of class if your payment is not received by the 15<sup>th</sup> of the month. Please be sure to make a prompt payment to avoid this.**

## HOLIDAYS

The Studio is open for most holidays, especially Monday holidays. Classes will be held from September to May. Training and choreography for the spring show will start in December. Please see the attached Holiday Schedule that shows studio closures for the months of November and December.

## PERFORMANCES

Our Holiday Show date is TBD in November. Only Students in Preschool and Combo will be in the holiday show. All other levels will work on technique and special performance opportunities throughout the year. Save the dates for the Alloway Halloween Parade on October 29, 2022, the Dunkin' Thanksgiving Day Parade in Philadelphia on Thanksgiving Day (only for ages 10yrs and up) And In mid-May the Studio holds the big production which is a more formal affair and is followed by a short awards ceremony. This will be *tentatively* at Rowan University. Rehearsal Saturday, May 13, 2023 Recital Sunday, May 14, 2023. The production also ends the dance school year.

## PARKING

Please always use caution and watch for children. Please give the pedestrians the right of way and observe the flow of traffic in the large parking lot to the right. If you are dropping off or picking up older students, please circle into the parking lot and have dancers walk across sidewalk. Do not stop at mailboxes on the way in, as it stops traffic. Do not

pull up to the entrance of the studio to drop off students, again, it causes a traffic jam. Please do not block traffic or driveways.

## **ATTENDANCE & TARDINESS**

It is understandable that we all have busy lives. However, it is not acceptable to make a habit of being late and/or leaving early. This is very detrimental to group lessons. If you are involved in other activities, please bring it to our attention at the time. We usually try to work with you if we know in advance.

## **STUDENT EXPECTATION**

It is expected of the younger students to listen to the instructor and follow directions. Often with preschoolers it is their first time in a structured setting. The instructors understand this and will go to great lengths to be patient and guide the student. If a student becomes disruptive because of bad behavior, the student may be asked to sit and observe for a few minutes until ready to join in with the rest of the class. While we strive to be very patient with a student's learning abilities, we will not allow bad behavior or disrespect to any teacher or other student. Sometimes there are tears, and we are prepared for that...however, if it becomes "contagious" we may send the student out to sit with Mommy.

## **PARENT EXPECTATION**

No street shoes are permitted on the dance floor. It is expected that parents will drop off and pick up students in a timely fashion. Please allow time for students to put on shoes and use the facilities prior to class. It is also expected that parents pay tuition on time. Information will be sent via email, please be sure to check it regularly.

## **INSTRUCTOR EXPECTATION**

It is expected that the instructor put forth every effort to be fair, patient, respectful, and kind to every parent and student. It is also expected that the instructor will take each student's ability, dedication, attendance, and attitude into consideration for advancement or detainment on an individual basis. The instructor will be honest with the student and parent on any decision made and while it may not be a popular decision, it will be what is best for the student, the class, and the Studio. This is especially relevant with pointe work.

## **COSTUMES**

Spring costumes (except for the finale costume) are the only costumes that are included in the monthly tuition. All Holiday show and special performance opportunity costumes are chargeable to your account and will range in the amount of \$40-\$60 depending on availability of costumes needed for the event. You will be notified of the amount due by email. Your child will not receive a costume or be permitted to dance in the event if the costume fee is not paid in full before the event.

## **POINTE CRITERIA**

To be eligible to begin pointe, students must be at least 11 years old. However, being 11 does not make one magically ready for pointe. The instructor will take the following factors into consideration: size, strength of the ankles, feet and legs; proper placement and usage of the back, stomach, hips, feet and whether the student understands the concept of turn-out properly. Consistent attendance is also a major factor. If a student is absent too often, they will not develop and keep the strength needed to work on pointe. Each decision will be made on an individual basis. Parents must be aware of the financial commitment. Pointe shoes cannot be grown into and do wear out. If a student is made to dance in shoes that do not fit properly or are so broken down that they do not provide proper support, the student is being put in danger. Please expect to buy at least 2 pair per year and expect to pay at least \$100 each time.

## **AWARDS • PERFECT ATTENDANCE • PRACTICE MAKES PERFECT**

Although there are usually only one or two recipients of the "Most Improved" and "Dancer of the Year" trophies, it is possible for every child to receive at least two awards.

The first is for perfect attendance. Remember, if you are unable to attend your scheduled class you may make it up within three weeks to remain eligible.

"Practice Makes Perfect" is a contest to encourage students to practice. For every 10 times the student dances their routine at home they will receive a small prize. Each week the student should bring a note with their first and last name, the date and the amount of times they practiced each dance to receive their prize. At the end of the year, the student with the most practices will be awarded this trophy on stage. Music and videos are emailed to aid in practicing and CDs are available by request. Awards for attendance and practice will be given out in the studio on the last day of class. Awards for 5, 10 & 15-year students, most improved, and dancer of the year will be awarded on stage on recital night following the traditional 5 year or more finale routine.

## STUDENT TEACHER TRAINING

Students may join the student teacher program during their freshman year of high school. Occasionally, eighth graders are accepted. Requirements to join this program and job description will be made on an individual basis depending on maturity and dance experience. Let us know as soon as possible if you would like to be a student teacher. Aspiring student teachers are required to attend a mandatory orientation on August 15th and 22<sup>nd</sup> from 7:30-8:00. Please make sure you receive our student teacher program form and fill it out before the meeting. First year student teachers are considered in-training. Seasoned student teachers earn an hourly wage that is deducted from tuition costs.

<b>CSOD</b> DRESS CODE 2022-23	<b>Pre-School Combo Ballet Pointe</b>	<b>Tap Modern Jazz Hip Hop Lyrical</b>	<b>Acro</b>
<i>Hair</i>	bun	Bun, ponytail or braid	Ponytail or braid
<i>Tights</i>	Pink/Classic Pink Tights	Any color tights or leggings	If you wear tights footless or convertible only
<i>Leotard</i>	Black Only	Any color leotard	Any color leotard
<i>Skirt</i>	Acceptable	Acceptable	no
<i>Hot Shorts</i>	Acceptable	Acceptable	Acceptable
<i>Dance Pants</i>	Boys Only	Boys Only	Boys Only
<i>Baggie Clothes</i>	No	No	No
<i>Hair Down</i>	No	No	No
<i>Bare Legs</i>	No	No	Acceptable
<i>Footless Tights</i>	No	Acceptable	Acceptable
<i>Jewelry other than Stud Earrings</i>	No	No	No

# Holiday Schedule for 2022-2023 Season

## November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 CLOSED FOR FALL BREAK!	22 CLOSED FOR FALL BREAK!	23 CLOSED FOR FALL BREAK! *MANDATORY PRACTICE FOR PARADE!	24 CLOSED FOR FALL BREAK! Dunkin' Thanksgiving Day Parade!	25 CLOSED FOR FALL BREAK!	26 CLOSED FOR FALL BREAK!
27 CLOSED FOR FALL BREAK!	28 CLASSES RESUME!	29	30	Dec 1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22 CLOSED FOR WINTER BREAK!	23 CLOSED FOR WINTER BREAK!	24 CLOSED FOR WINTER BREAK!
25 CLOSED FOR WINTER BREAK!	26 CLOSED FOR WINTER BREAK!	27 CLOSED FOR WINTER BREAK!	28 CLOSED FOR WINTER BREAK!	29 CLOSED FOR WINTER BREAK!	30 CLOSED FOR WINTER BREAK!	31 CLOSED FOR WINTER BREAK!
Jan. 1  CLOSED FOR WINTER BREAK	2 CLASSES RESUME!	3	4	5	6	7